

PHASE FOUR – AMERICAN RESCUE PLAN

Priority Group 4 – Beginning January, 2022: Based on grant funding availability and continued hardship-related needs funds were made available to credit students. Students who owed a pass due balance on their student account or a current balance and indicated a COVID-related hardship were eligible for American Rescue Plan funds in the amount of that balance. Additionally, the application was made available so that students with a COVID-related hardship could apply for assistance. If Spring 2022 is the student's first semester at Harford Community College, they are not eligible for the funds until after they become an established student after the drop deadline for their first term of enrollment.

Potentially eligible students were texted and/or emailed the link. Staff members also identified students who reached out for assistance.

AMERICAN RELIEF PLAN (ARP) GRANTS REQUEST PHASE 4

Draft Text to Student:

HCC has limited American Relief Plan Grant funds available to students. Please review the form and complete the questions below to be reviewed for eligibility. Please note that funds have limited availability and will only be available for a short period of time.

https://forms.office.com/Pages/ResponsePage.aspx?id=WrludeFoekuWB2heEnc2jp9zyIRg_1hDoRaFP6viBIRURE01REZIMjdaMTJXRkRXVzhZRENZQkMwOCQIQCN0PWcu

Draft Email to Student:

AMERICAN RELIEF PLAN (ARP) GRANTS REQUEST PHASE 4

On March 11, 2021, President Biden signed into law the American Rescue Plan (ARP) Act of 2021 ([Pub. L. 117-2](#)). Grant awards under this program may be disbursed to students for any component of the student's cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care. Please note that funds are limited. Review and complete the questions in the form below so that your eligibility may be reviewed. Completion of this form does not guarantee award.

https://forms.office.com/Pages/ResponsePage.aspx?id=WrludeFoekuWB2heEnc2jp9zyIRg_1hDoRaFP6viBIRURE01REZIMjdaMTJXRkRXVzhZRENZQkMwOCQIQCN0PWcu

INSTRUCTIONS FOR AWARDING FUNDS

Once the form is submitted, a designee from the Student Affairs Division will review the request, ensure the student is eligible to receive ARP funding based on the established criteria noted for Priority Group 4. A designee from finance applies the funds. The review of award request was done on a regular basis. Financial Aid and Finance staff would confirmed balance remaining on a regular basis. Financial Aid designee had additional staff re-review request. Within 20-30 business days of completing the ARP request form, students will be contacted regarding the amount of money they are eligible to receive.

ADMINISTRATIVE PROCESS TO DISTRIBUTE FUNDS TO STUDENTS

For Priority Groups 4, Community College will use the Student Information System (Ellucian's Banner) and BankMobile to award and disburse the ARP grants.

CONCLUSION

It is the goal of Harford Community College to act as quickly as possible get these emergency grant funds into the hands of our students. Phase I of awarding funding through the procedures included in this document will occur from January 3, 2022 through March 30, 2022. Once all ARP funds are disbursed to students there will be no more ARP grant money to disburse. Based on student demand there is no guarantee that funding will be available throughout Phase 4. Harford Community College reserves the right to award funds through Phase 4 after the March 30th deadline for extenuating circumstances based on the availability of funds.

AMERICAN RELIEF PLAN (ARP) GRANTS REQUEST PHASE 4

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...

Hi, Jennie. When you submit this form, the owner will see your name and email address.

* Required

1. Name *

2. HCC Email *

3. HID# ex: H00000000

4. Have you experienced any financial hardships due to the COVID-19 pandemic? *

- Yes
 No

5. Have you completed a 2021-2022 FAFSA*?

A FAFSA is not a requirement in order to be reviewed for eligibility but completing it allows for additional review for other federal funding

- Yes
 No
 Maybe

Next

AMERICAN RELIEF PLAN (ARP) GRANTS REQUEST PHASE 4

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* Required

Phase 4

You may qualify to receive (amount) from the **Coronavirus Aid, Relief, and Economic Security (CARES) Act**. Please note that funds are based on limited availability. You have the choice to use the funding to pay towards the account balance that you owe (if applicable) or you can have the funds paid directly to you via your preferred refund choice via Bank Mobile.

6. Please read each statement and select one: *

- I authorize Harford Community College to apply funds for which I am eligible to any outstanding balance I have with the College. This includes tuition and fees.
- I request funds be paid to me directly, and not applied to any outstanding balance owed to Harford Community College. All such balances remain my responsibility and I understand I may be removed from my classes if I do not satisfy the balance.

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