

Harford Community College
CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT
(CRRSAA) - GRANTS TO STUDENTS

PROCEDURE STATEMENT

Rev. 7/21/2021

BACKGROUND

The Higher Education Emergency Relief Fund II (HEERF II) is authorized by the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Public Law 116-260, signed into law by President Donald J. Trump on Dec. 27, 2020. Harford Community College received \$1,171,832.00 to award directly to students.

Harford Community College signed the HEERF Certification and Agreement on April 10, 2020, and has continued to use these CRRSAA student grant funds for emergency financial aid to students, as outlined below.

STUDENT ELIGIBILITY

Students who submitted 2020-2021 Free Application for Federal Student Assistance (FAFSA) Applicants and listed Harford Community College as their attending institution with a calculated Expected Family Contribution (EFC) who are enrolled in Spring 2021 for at least one credit are eligible for a block CRRSAA grant.

Students who do not meet the criteria for the automatic block awarding of the CRRSAA grant and are enrolled in Spring 2021 for at least one credit can complete the 2020-2021 FAFSA at www.studentaid.gov, listing the Harford Community College institution code, 002075. After submitting the FAFSA, students may apply using [the CRRSAA Student Grant Request Form](#).

Starting in May 2021, students who had enrolled in at least one Adult Basic Education course between July 2020 and April 2021, are eligible for a block-awarded CRRSAA grant once they complete the 2020-2021 FAFSA.

CRITERIA FOR AMOUNT OF AWARD TO STUDENTS

Student who met the eligibility requirement for either a block award or requested award received a \$500 grant.

COMMUNICATIONS TO STUDENTS

The Student Affairs division emailed all students eligible for a block award and all Adult Basic Education students who would be eligible for an award after completing the FAFSA to provide information and instructions. CRRSAA grant information was shared to all students through campus emails from the Vice President for Student Success, posted on our [COVID-19 Grant Funding Page](#), and [answers to frequently asked questions provided on our webpage](#) and within the student portal, OwlNet.

INSTRUCTIONS FOR AWARDING FUNDS

Once the form is submitted, a designee from the Student Affairs Division will review the request, ensure the student is eligible to receive ARP funding (based on the eligibility requirements). Within 10-20 business days of completing the CRRSAA request form, students will be contacted regarding the outcome of their request.

ADMINISTRATIVE PROCESS TO DISTRIBUTE FUNDS TO STUDENTS

Harford Community College will use the Student Information System (Ellucian's Banner) and BankMobile to award and disburse the ARP grants. The Finance Department working with the Information Technology Systems office will set up a special process to post the award to the student account and then disburse to the student.

CONCLUSION

It is the goal of Harford Community College to act as quickly as possible get these emergency grant funds into the hands of our students. Block awarding began on March 6, 2021, and the College began accepting requests soon after. Adult Basic Education students were notified of their eligibility on May 20, 2021.

If there are remaining CRRSAA funds available to disburse to students, a procedure for additional disbursement will be developed. Once all CRRSAA funds are disbursed to students there will be no more CRRSAA grant money to disburse to students. Based on student demand there is no guarantee that funding will be available to all students who are eligible.