



# 2022-2023 Verification Independent Student

2223 V1 & V5 IND  
Financial Aid Office  
401 Thomas Run Road  
Bel Air, MD 21015  
[finaid@harford.edu](mailto:finaid@harford.edu)  
V1INDB

***Inaccurate or incomplete information will result in delayed processing of your financial aid.  
Do not skip any items—if they do not apply, put a 0. If left blank, we will assume 0.***

**Important Note:** The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2020 or had a change in marital status after December 31, 2020.

**Instructions:** *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at [studentaid.gov](http://studentaid.gov). In most cases, no further documentation is needed to verify 2020 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed. If the student and spouse filed separate 2020 IRS income tax returns, the IRS DRT cannot be used and the 2020 IRS Tax Return Transcript(s) or a signed copy of the 2020 federal income tax returns and applicable schedules must be provided for **both** student and spouse.*

## 1. INDEPENDENT STUDENT INFORMATION

Student's Last Name	First Name	M.I.	<u>H</u>
Student's Street Address (include apt. no.)			Harford Community College ID Number
City	State	Zip Code	Student's Date of Birth
Student's Home Phone Number (include area code)			Student's College Email Address
			Student's Alternate or Cell Phone Number

## 2. HOUSEHOLD INFORMATION

List the people in your household. Include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children, if the student or spouse will provide more than half of the children's support from July 1, 2022 through June 30, 2023, **even if the children do not live with the student.**
- The student's or spouse's unborn child, if that child will be born before July 1, 2022 or during the award year, and the student or spouse will provide more than half of the child's support from the projected date of birth through June 30, 2023.
- Other people if they live with the student and the student or spouse provides more than half of that person's support and will continue to provide more than half of that person's support between July 1, 2022 through June 30, 2023.

Full Name	Age	Relationship	Name of College**
<i>Example: Sally Student</i>	<i>25</i>	<i>Self</i>	<i>Harford Community College</i>

\*\*Please include information about any household member who is, or will be, enrolled at least half time (6 credits) in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022 and June 30, 2023 and include the name of the college. *If you need more space, attach a separate page with student's name and HID at the top.*

\*\*\*Note: We may require additional documentation if we have reason to believe that the information regarding household members enrolled in eligible postsecondary educational institutions is inaccurate.

## 3a. TAX FORMS AND INCOME INFORMATION

You can obtain your **2020 IRS Tax Return Transcript** online at <https://www.irs.gov/individuals/get-transcript> or submit a copy of your **SIGNED 2020 Federal Income Tax Return** and applicable schedules.

- If the student and/or spouse **did file** a 2020 federal tax return, that individual should go to Section **3b**.
- If the student and/or spouse was a **victim of IRS tax-related identity theft**, that individual must provide a 2020 Tax Return DataBase View (TRDBV) Transcript obtained from the IRS, or if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2020 income tax return and applicable schedules the individual filed with the IRS AND a signed/dated statement by the tax filer indicating he/she was a victim of IRS tax-related identity theft, and that IRS is aware of the tax-related identity theft.

If either the student and/or spouse **did not file** a 2020 federal tax return, that individual should complete the Student Non-Filing form.

- If the student and/or spouse filed a **2020 tax extension beyond the automatic 6-month extension**, that individual must provide a copy of the IRS's approval of an extension for tax year 2020, Verification of Non-filing Letter (confirmation that the tax return has not yet been filed) from the IRS dated on or after October 1, 2021 or a signed statement certifying that the individual attempted to obtain the VNF from the IRS and was unable to obtain the required documentation, AND a copy of IRS Form W-2 for each source of employment income received or an equivalent document for tax year 2020. If self-employed, also submit a signed statement certifying the amount of the Adjusted Gross Income (AGI) and U.S. income tax paid for tax year 2020.

If the student and/or spouse **amended a 2020 tax return**, that individual must submit a signed copy of 2020 IRS Form 1040X AND complete IRS DRT or submit a 2020 IRS Tax Return Transcript or a copy of the 2020 SIGNED federal income tax return and applicable schedules.

**3b. IF YOU FILED OR WILL FILE A TAX RETURN FOR THE 2020 TAX YEAR**

Complete this section if the Student and/or Spouse have filed or will file a 2020 IRS income tax return. **Check the box that applies:**

- The **Student and/or Spouse** has used the IRS DRT in *FAFSA on the Web* to transfer 2020 IRS income tax return information into the student's FAFSA.
- The **Student and/or Spouse** has not yet used the IRS DRT in *FAFSA on the Web*, but will use the tool to transfer 2020 IRS income tax return information into the student's FAFSA.
- The **Student and/or Spouse** is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school with a **2020 IRS Tax Return Transcript(s) or SIGNED 2020 income tax return and applicable schedules.**

*If the student and spouse filed **separate** 2020 IRS income tax returns, **2020 IRS Tax Return Transcripts or a SIGNED 2020 Federal Tax return and applicable schedules** must be provided for **both individuals**.*

**4a. VERIFICATION OF 2020 UNTAXED INCOME INFORMATION**

**Provide all of the information that is applicable in 4a and 4b. Place a 0 or N/A in any that do NOT apply. If left blank, we will assume 0 or N/A.**

- Payments to tax-deferred pension and retirement savings.** List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g. 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person Who Made the Payment	Total Amount Paid in 2020

**4b. VERIFICATION OF 2020 OTHER UNTAXED INCOME INFORMATION**

For the Student and/or Spouse, please list the amount of other untaxed income not reported and not included elsewhere on this form.

- **Include** untaxed income such as workers' compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc.
- **Do not include** any items reported or excluded in the sections above.
- **Do not include** student aid, Earned Income Credits, Additional Child Tax Credits, welfare payments, Temporary Assistance for Needy Families (TANF) benefits, extended foster care benefits, untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Innovation and Opportunity Act (WIOA) educational benefits, combat pay, on-base military housing or military housing allowance benefits, flexible spending arrangement (e.g., cafeteria plan) benefits, foreign income exclusions, or credits for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Amount Received in 2020

**Certifications and Signatures:**

**WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both. Please make sure that you include all income sources and amounts that you receive.**

The person signing below certifies that all of the information reported is complete and correct.

\_\_\_\_\_   
 Student's Signature

\_\_\_\_\_   
 Date

Scanned by: \_\_\_\_\_ Date: \_\_\_\_\_