



Satisfactory Academic Progress

G.P.A.

Call (443) 412-2301 to schedule an appointment with designated advisor.

Advisor Notes:

Student must follow this SAP plan/worksheet in its entirety or plan will be voided and financial aid will be terminated.

You should visit:

- The Learning Center
learningcenter@harford.edu
- Disability and Student Intervention Services
disabilitysupport@harford.edu

Advisor Signature REQUIRED
Email is acceptable instead of signature Date

**Credits earned for Transitional Studies Courses are not college level credit, (see Catalog), but they do count in the GPA calculated for Financial Aid Satisfactory Academic Progress (SAP). They are indicated on your transcript with an *.*

- I understand that every student who seeks an appeal of the termination of financial aid eligibility must meet with an academic advisor to determine if they can meet SAP requirements in one semester (worksheet) or if advisor must develop an ACADEMIC PLAN FOR SAP IMPROVEMENT (APSI)
- I understand my Appeal is not approved until the completed one semester worksheet or multi semester APSI is submitted to the Financial Aid Office and reviewed by Financial Aid Appeals Committee. You will receive an email to your HCC email once this worksheet/plan is reviewed. I understand that the worksheet will not exceed 1 semester and a GAPS I plan will not exceed 4 semesters.
- I understand I am permitted to appeal only ONE time. Additional appeals will not be accepted. Be sure to meet with designated advisor if you do not feel that you can meet the terms of the worksheet or plan. Revisions *may* be possible.
- I understand that I must follow this plan/worksheet in its entirety in order to remain eligible for financial aid.
- I understand that the Financial Aid Office will be monitoring my progress and all aid will be terminated if I do not comply with the plan/worksheet.
- I have read and understand the requirements to stay in good standing for financial aid (Satisfactory Academic Progress). Available at: <http://www.harford.edu/student-services/financial-aid/satisfactory-academic-progress.aspx>
- I understand that this worksheet/plan is an agreement between the HCC Financial Aid Office and me.

Student Signature REQUIRED (email from Advisor AND from your OwlMail can replace signature. **Date**

Student will return this form to Financial Aid office at finaid@harford.edu. Financial Aid office will review GAPS I and send appeal approval letter. THIS APPEAL IS NOT APPROVED UNTIL YOU RECEIVE LETTER FROM FINANCIAL AID. Appeal Deadline is 2 weeks before beginning of semester.

Check One:

- G.P.A.
- G.P.A. and Completion

STUDENT AND ADVISOR WILL COMPLETE THIS SIDE AT SCHEDULED ADVISING APPOINTMENT

Completed GAPSI will be sent to finaid@harford.edu

Revised Plan
 Date _____
 Revised _____

Check One:

- G.P.A. Academic Plan for SAP Improvement (GAPSI 2-4 semesters)
- Course Planning Worksheet (only 1 semester)

Name: _____

Program of Study: _____

Advisors Name: _____

H# _____

Date: _____ GPA/Comp. Today: _____

Classes	Term	Credits	Min Grade	Previous Grade	Earned Grade

Advisors: Cumulative GPA and Completion projected at end of this semester: _____

Financial Aid Use Actual GPA/Completion _____

- Okay to Continue Terminated Plan Done
- I/N Grade Good Now Special Situation

Classes	Term	Credits	Min Grade	Previous Grade	Earned Grade

Advisors: Cumulative GPA and Completion projected at end of this semester: _____

Financial Aid Use Actual GPA/Completion _____

- Okay to Continue Terminated Plan Done
- I/N Grade Good Now Special Situation

Classes	Term	Credits	Min Grade	Previous Grade	Earned Grade

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Financial Aid Use Actual GPA/Completion _____

- Okay to Continue Terminated Plan Done
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Classes	Term	Credits	Min Grade	Previous Grade	Earned Grade

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Financial Aid Use Actual GPA/Completion _____

- Okay to Continue Terminated Plan Done
- I/N Grade Good Now Special Situation