StudentAid.gov Account (FSA ID) Worksheet

- A StudentAid account (FSA ID) is required for students to electronically sign their FAFSA.
- One parent of a dependent student will also need to create a StudentAid account (FSA ID) to electronically sign the FAFSA.
- To begin, go to **StudentAid.gov** – **Create Account**

PLEASE KEEP THIS WORKSHEET IN A SAFE PLACE

Step 1

ENTER AN EMAIL ADDRESS _____

The email address must be unique to each individual. You will **not** be able to use the same email address for student and parent. DO NOT use high school email accounts.

Step 2

CREATE A USERNAME _____

Must be 6 – 30 characters. Avoid using personal identifiers like your name or birthdate.

Step 3

CREATE A PASSWORD _____

Must be 8-30 characters. Avoid personal identifiers.

Step 4

COMPLETE YOUR PROFILE

1. Enter your Social Security number
2. Enter your Birthdate
3. Enter your name exactly as it appears on your Social Security card
   *Social Security matches are confirmed within 1-3 days. Errors can cause a delay. FAFSA's can be completed before match happens. Parents without a Social Security number cannot create an a StudentAid account (FSA ID). They will have to sign the FAFSA by mailing a signature page to the Federal Student Aid

Step 5

CHALLENGE QUESTIONS AND ANSWERS

There are four challenge questions and answers. Select the questions from the drop-down menu and write your answers below.

1. _____   3. _____
2. _____   4. _____

Step 6

VERIFY YOUR EMAIL ADDRESS & MOBILE PHONE NUMBER

FSA will send an email with a code that must be entered to verify your email address. FSA will send a text message with a code used to verify your mobile phone number. Your StudentAid account (FSA ID) is ready to use.

Creating a StudentAid Account (FSA ID)

What is a StudentAid Account (FSA ID)?

The StudentAid account (FSA ID) is a username and password you use to log in to U.S. Department of Education (ED) online systems, including the **myStudentAid** mobile app and **StudentAid.gov**. The StudentAid account (FSA ID) is your legal signature and shouldn't be created or used by anyone other than you - not even your parent, your child, a school official or a loan company representative. You'll use your StudentAid account (FSA ID) every year you fill out a *Free Application for Federal Student Aid* (FAFSA®) form and for the lifetime of your federal student loans.

How do I get a StudentAid account (FSA ID)?

Visit **StudentAid.gov - Create Account**. You'll need your Social Security number, full name, and date of birth. You'll also need to create a memorable username and password, and provide answers to some challenge questions so you can retrieve your account information if you forget it.

You'll be required to either provide your email address or to provide your mobile phone number and opt-in to messaging when you make your StudentAid account (FSA ID). Providing a mobile phone number and/or email address that you have access to will make it easier to log in to ED online systems, unlock your account, retrieve your forgotten username, or reset your forgotten password.

Who needs a StudentAid account (FSA ID)?

You and one of your parents (if you are considered dependent on your FAFSA) will need separate StudentAid accounts (FSA IDs) as well. If you need to provide information about your parents on the FAFSA® form, one of your parents will have to sign the form. Your parent can create a StudentAid account (FSA ID) and then sign the FAFSA form electronically using that StudentAid account (FSA ID). Not sure whether you'll need to put your parents' information on the FAFSA form? Check out **StudentAid.gov**. *Remember:* You should create your own StudentAid account (FSA ID) and your parent should create their own StudentAid account (FSA ID). Also, make sure to use the correct FSA ID when signing the FAFSA form electronically.

Important: Each email address or mobile phone number can be used with only one StudentAid account (FSA ID). If you share an email address with someone else, then only one of you will be able to use that email address to create a StudentAid account (FSA ID). This applies to your mobile phone number too.

This StudentAid account (FSA ID) will be used every time you access your FAFSA application in addition to all Federal Aid websites. Be sure to keep it in a secure location. If your StudentAid account (FSA ID) is lost or stolen, you must update the password at settings section under your name. If you forget username and or password you should go to studentaid.gov- log in and request forgotten username and or password. If you have difficulty contact the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3243) for assistance. Once your **StudentAid** account (FSA ID) is complete you can now complete your FAFSA application. Please use the other side of this form when creating your StudentAid account (FSA ID) and write down all your important information.