



TUITION WAIVER FOR INDIVIDUALS WITH DISABILITIES

Eligibility

- Any resident of Maryland who is out of the workforce because of a permanent disability as defined by the Social Security Act, the Railroad Retirement Act, or in the case of former federal employees, the Office of Personnel Management, and enrolls in a community college class that has at least 10 regularly enrolled students, may be eligible for a tuition waiver.
- The waiver is available for enrolling up to 6 credits per semester without declaring a degree or certificate program. For any additional credits, up to 12 credits per semester, a student must enroll in a degree program, or a certificate program that leads to employment. Letter of Recognition programs are not eligible for the waiver.
- Students applying for this waiver must also apply for financial aid (further information below).
- Individuals receiving SSI or SSDI benefits as a dependent or survivor of a disabled beneficiary do not qualify for this waiver.

Steps to Apply for the Disability Tuition Waiver

1. Credit students need to complete the [FAFSA](http://www.fafsa.gov) at www.fafsa.gov and be sure to include HCC's school code, which is 002075. **All required documentation requested by the Financial Aid Office must be submitted.**
2. Obtain the Request for Disability Tuition Waiver, which is available in the Student Center at Disability Support Services, the Cashiers' Office, or [online](http://www.harford.edu/student-services/paying-for-college/tuition-waivers.aspx) at <http://www.harford.edu/student-services/paying-for-college/tuition-waivers.aspx>.
3. Fill out the form and sign it. Attach a copy of your Social Security Benefit Verification (or the appropriate documentation from other federal pension system or Railroad Retirement Board).
4. Present the completed request form with supporting documentation to the Financial Aid Office. Financial Aid will verify the request and eligibility for aid. **Financial aid is to be applied first and the waiver will pay for any remaining tuition balance. The student is responsible for applicable fees if they are not covered by the Federal Pell Grant or other aid.**
5. Financial Aid will review and stamp the Request for Disability Waiver form.
6. The student should then take their approved waiver form to the Cashiers' Office for processing.

***An **Academic Year** covers fall, spring & summer semesters. Students need to submit a request form each academic year.

Limitations

- Any financial aid received, other than a student loan, will be applied first to pay the tuition, then fees. **The waiver will then apply to any unpaid tuition after financial aid.** Any college fees not covered by financial aid are the responsibility of the student.
- Waiver will cover a maximum of 6 credits per semester if undeclared and a maximum of 12 credits per semester if student has declared program of study.

If a student requests, the HCC Office for Financial Aid will assist any individual required to submit an application for state or federal student financial aid. If you have questions regarding the tuition waiver, please contact the Cashier's Office at 443-412-2208.



REQUEST FOR DISABILITY TUITION WAIVER

Name:

Student ID:

Last 4-Digits of Social Security:

Date of Birth:

Academic Year: (Example: 17/18 covers Fall 2017 through Spring/Summer 2018)

For NonCredit class(es) check here. Skip to Student Statement, attach documentation, sign & date form to accompany registration form.

To be completed by the student and verified by the Financial Aid Office:

Credit (Degree seeking programs of study):

Program of Study Undeclared

Waiver maximum is 12 credits per semester if in a declared Program of Study, or maximum of 6 credits per semester if undeclared.

FAFSA Completed (All credit students must complete the FAFSA to determine if eligible for any financial aid before a disability waiver can be granted)

Student Statement:

I, the above named student, am out of the workforce as a result of permanent disability and I am receiving Social Security Disability benefits under either Title II (Social Security Disability Insurance) or Title XVI (Supplemental Security Income) of the Federal Social Security Act,

OR

I am receiving disability benefits from the Railroad Retirement Board or a Federal Pension Authority (former federal employees not under Social Security).

Please Check the Appropriate One:

Social Security Benefit Verification Letter is attached.

Supporting documentation from other Federal Pension Authority or Railroad Retirement Board is attached.

Student Signature:

Date:

For HCC Financial Aid Office: