



3900 – Student Identification Card Policy

Policy Owner: Vice President for Academic Affairs

Associated Procedure: N/A

Date Adopted: January 11, 2022

Date Last Amended: N/A

Date Last Reviewed: January 11, 2022

Credit students are required to obtain a College-issued identification card when they complete the enrollment process for their first semester of enrollment. Non-credit students may be required to obtain an ID card if they are enrolled in eligible classes. While on campus, credit and eligible non-credit students must carry their cards at all times and present them at the request of a College official or public safety officer. The ID card can only be used by the person whose name appears on the card; lending or altering a card may subject the owner to disciplinary action.

Loss of the card must be reported immediately both to Public Safety and to the Library so that lost cards can be deactivated to prevent unauthorized use.
