



5420 - Rates, Initial Placement, and Evaluation of Part-time Employees Policy

Policy Owner: Associate Vice President for Human Resources

Associated Procedure: None at present

Date Adopted: April 8, 2003

Date Last Amended: December 11, 2018

Date Last Reviewed: December 11, 2018

It is the policy of Harford Community College to hire regular part-time employees at an hourly rate commensurate with the work to be performed with periodic evaluations. Wage adjustments may occur as recommended by the president through budget approval by the Board of Trustees.

A separate category of temporary part-time workers may be hired to fill seasonal, as-needed, on-call, and temporary assignments. These employees have limited benefits and have no expectation of continued employment.